



**Service Director – Legal, Governance and  
Commissioning**

**Julie Muscroft**

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Huddersfield  
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**Tel:** 01484 221000

## **Decision Summary**

**Committee:**

**Date:**

**Committee Clerk:**

**TEL:**

**CABINET**

**TUESDAY 12 JUNE 2018**

**Andrea Woodside**

**01484 221000**

### **Chair**

Councillor David Sheard

### **Councillors Attended**

Councillor Shabir Pandor  
Councillor Masood Ahmed  
Councillor Viv Kendrick  
Councillor Musarrat Khan  
Councillor Naheed Mather  
Councillor Peter McBride

### **Observers**

Councillor Mohan Sokhal

### **Apologies**

Councillor Erin Hill (Currently on Maternity Leave) and Councillor Cathy Scott

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## **1: Membership of the Committee**

To receive apologies for absence of Members who are unable to attend this meeting.

Apologies for absence were received on behalf of Councillor Hill and Scott.

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## **2: Minutes of previous meeting**

To approve the Minutes of the meeting of the Committee held on 17 April 2018.

Approved as a correct record.

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## **3: Interests**

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

No interests were declared.

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## **4: Admission of the Public**

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

It was noted that all agenda items would be considered in public session.

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## **5: Deputations/Petitions**

The Committee will receive any petitions and hear any deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10 (2), Members of the Public should provide at least 24 hours' notice of presenting a deputation.

No deputations or petitions were received.

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## **6: Public Question Time**

The Committee will hear any questions from the general public.

No questions were asked.

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## **7: Member Question Time**

To consider questions from Councillors.

No questions were asked.

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## **8: GDPR update and approval of one-off and ongoing funding costs**

To note the update report and consider and approve the ongoing implementation costs.

**Contact:** Katy Deacon, Information Governance Manager Tel: 01484 221000

That approval be given to £198,200 ongoing funding to increase the base budget of the Information Governance Team, fund Spotlight OG Training/notification system, pay for ongoing costs for the Central Archive and pay the new data Protection Fee to the ICO.

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## **9: Term Dates for the Academic Year September 2019 to July 2020**

A report seeking Cabinet approval for the term dates for the academic year 2019/2020.

**Contact:** Juliet Stott, Strategic Lead Pupil Admissions Service Manager Tel: 01484 221000

That approval be given to the term dates, as set out at appendix 2 of the considered report, for the 2019/2020 academic year.

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## **10: Corporate Performance Q4**

A report providing Members with an overview of the Council's corporate performance at the end of Quarter (4) 2017/18

**Contact:** Nick McMillan, Directorate Performance Lead and Sue Grigg, Directorate Performance Lead Tel: 01484 221000

That the Quarter 4 (2017/2018) performance report be received and noted.

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## **11: Air Quality Improvement: Access to grant funding for Electric Vehicle Charge Points Taxi and Public Bays**

To seek approval of £547,337 for the delivery of strategic network of Electric Vehicle Rapid Charging Points across Kirklees in the Capital Plan. To seek approval for delegated authority to be given to the Strategic Director, Economy and Infrastructure to enter into the funding agreement with West Yorkshire Combined Authority (WYCA) and agree the terms of the procurement.

**Contact:** Russell Williams, Group Leader Licensing Public Protection Tel: 01484 221000

1) That approval be given to the inclusion of Electric Vehicle Charge Points Taxi and Public Bays Project in the Council's Capital Plan, and the transfer of funding on the receipt of the capital grant from WYCA of £547,337 to the Council's Capital Plan.

2) That it be noted that on 30 March 2017, WYCA obtained a capital grant of £1.98m from the Office of Low Emission vehicles (OLEV) to install a network of rapid charge points for electric taxi use across the West Yorkshire region.

3) That authority be delegated to Strategic Director (Economy and Infrastructure) to agree the terms of the Funding Agreement for £547,337 in respect of delivery of the project on the Kirklees area, on consultation with the Strategic Director (Legal, Governance and Commissioning) and Chief Finance Officer with WYCA, to provide the mechanism for the grant funds to be distributed from WYCA to West Yorkshire Districts for the delivery of the project, and to authorise the Service Director (Legal, Governance and Commissioning) to sign and or seal the Funding Agreement.

4) That the open procurement tender exercise being undertaken by WYCA on behalf of West Yorkshire Councils for a single supplier, 10 year maximum framework agreement for delivery of the project for up to 10 years which will enable the Council to enter into a 'call-off' contract directly with the successful tenderer, be noted.

5) That authority be delegated to the Strategic Director (Economy and Infrastructure) to agree on behalf of Kirklees Council the procurement strategy, including (i) the procurement of a single supplier for the delivery of the project under a 10 year framework arrangement with a 10 year call-off contract including the appointment of the successful supplier following the tendering process as set out in (4) above and (ii) to enter into call off contract(s) with the successful tenderer whether below or above £160k threshold.

6) That authority be delegated to the Service Director (Legal, Governance and Commissioning) to enter into call off contract(s) with the successful tenderer, if required, where the call off documentation is required to be entered into under seal.

7) That authority be delegated to the Strategic Director (Economy and Infrastructure) to agree the terms of any land acquisitions (including leasing sites) and to authorise the Service Director (Legal, Governance and

Commissioning) to enter into any leasing arrangements with third parties and/or the successful tenderer, or any other ancillary legal documentation to implement the project and affix the Council seal as appropriate.

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